

Tutor Information - Role of a Mentor

Key qualities of a person who 'mentored'?

Example answers: –

- availability,
- listened,
- provided strategies/suggestions/guidance,
- help focus/ analyse issues
- got on with them ! (compatibility)
- genuine interest in them.
- Provided a wider perspective

Good interpersonal skills diagram.

- Good Listener
- Build rapport
- Genuine interest in the individual
- Effective questioning
- Encourage
- Show empathy

Role of a Mentor

List of responsibilities that an ITT mentor has when supporting a teacher trainee.

- commitment to the role
- supportive
- set up regular meetings
- complete observations
- provide constructive & positive feedback as soon as possible
- fill in the necessary paperwork (learning agreement/ observation feedback sheet/ mentoring records)
- act as a role model
- keep the personal tutor informed if there are any concerns/issues
- Maintain currency of own CPD (re teacher training specifications/prog delivery and subject knowledge)

There is also an **alternative/ additional activity** available, called Skills/Qualities - based on traffic light system.

Individual or group have to categorise skills/ qualities under following headings:

Essential (green) Sometimes (amber) Not required (red).

Generally there is no right or wrong answer – it is more about people justifying their choices. Eg word 'tell' would not go under essential, however it might be put under Sometimes – reason if there was a health & safety issue you may have to tell the trainee what to do in that situation.